

# **GREY FOREST COMMUNITY BOARD**

GREY FOREST COMMUNITY CENTER  
18249 SHERWOOD TRAIL  
GREY FOREST, TEXAS 78023  
THURSDAY, FEBRUARY 10, 2022, 6:30 P.M.  
MINUTES

I. CALL TO ORDER BY CHAIRPERSON AT 6:31 P.M.

II. RECORDING OF BOARD MEMBERS PRESENT- Sean Skaggs, Madeline McCloskey, Peter Carey, Tanya Granados, Sean Skaggs, Mitch Thornton. Also present: Brenda Reinhard, director of Grey Forest Community Center (GFCC)

III. DECLARATION OF A QUORUM

IV. PRESENTATIONS BY CITIZENS AND VISITORS: Persons who desire to address the Grey Forest Community Supervisory Board will be received at this time. Comments by members of the public are limited to three (3) minutes for any one speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the board cannot deliberate or take action on items not listed on the meeting agenda.

V. DISCUSS AND ACT ON APPROVAL OF MINUTES: December 6, 2021. Sean Skaggs moved to accept the minutes as written. Peter Carey seconded the motion. The board unanimously approved.

VI. FINANCIAL REPORT- Madeline McCloskey reviewed the budget and clarified with Brenda Reinhard that the city had not received an electric bill one month, so Miguel Cantu obtained the bill which, when added to the current bill, creates the appearance of a double bill.

VII. BOARD MEMBER REPORTS- Peter Carey advised last week's storm downed some tree branches. He and Madeline McCloskey chopped a downed limb on the property. Brenda Reinhard noted a branch had fallen against the roof of the Grey Forest Community Center and city public works was able to remove it. No building damage was observed.

Madeline McCloskey advised two tree tags have been ordered and will arrive in March.

Madeline McCloskey advises the playground project is on hold. Meanwhile, the Texas Municipal League which insures the city, has a committee which will be providing direction on playground equipment and design standards.

Grey Forest Community Center Director Brenda Reinhard submitted her report to the board. She mentioned she would like to gather a group of volunteers to help improve the GFCC landscaping. Brenda Reinhard also forwarded questions she has received regarding size limits on parties and whether large outside tents can be used. The board clarified that a gathering should be limited to the GFCC's safe occupancy limit and large party tents are not allowed.

VIII. DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: This notice is posted pursuant to the Texas Open Meetings Act-Texas Government Code 551.

IX. NEW BUSINESS

1. Discuss and act on community board supporting and hosting sessions for Scenic Loop Playground/Grey Forest historic research. Madeline McCloskey explained community interest has increased as of late regarding historic homes and citizens have expressed interest in researching their homes' ownership history. She explained the GFCC could be the host site for educational meetings during which citizens would be taught how to research their homes' history. Sean Skaggs moved to allow the sessions; Tanya Granados seconded the motion. The board unanimously approved.
2. Discuss and act on scheduling community meetings about disaster response for citizens. Madeline McCloskey explained the community center could be a host site for a meeting, to be held possibly on March 5<sup>th</sup> or 6<sup>th</sup>, 2022, which would involve planning for future emergency response. Peter Carey moved to allow the session(s) and Tanya Granados seconded the motion. The board unanimously approved. Madeline McCloskey directed the board secretary to create an informational flyer to promote the event.
3. Discuss and act on protocols for using the community center as an emergency shelter. Madeline McCloskey introduced a set of emergency protocols. Sean Skaggs advised the generator is estimated to arrive in the next two weeks, which would enable the Grey Forest Community Center to serve as the primary shelter. A question arose regarding how the GFCC would be activated as a shelter. Mitch Thornton advised his preference would be that GFPD be notified and directed to open GFCC for citizens to charge their phones, stay warm, etc.

Visitor Jen Nottingham reminded the board that the nearby ESD station should also be considered a shelter if a flood prevents citizens from accessing the GFCC. Peter Carey asked whether anyone has considered the GFCC septic system's capacity if, for example, 30 citizens are sheltering at GFCC for several days. Brenda Reinhard stated she has asked Miguel Cantu to research this issue. Sean Skaggs states, to date, the GFCC's septic records have not been located. He advised the age of the system can likely be ascertained once it is pumped.

Sean Skaggs moved to accept the protocols and Tanya Granados seconded the motion. The board unanimously approved.

4. Discuss and act upon rescinding monthly stipend for community center director. Madeline McCloskey advised an error was made in December when the board voted to provide a monthly stipend to the GFCC director. Instead, the correct procedure going forward will be for the GFCC director to invoice the GFCB for

cleaning services. Peter Carey motioned to rescind the stipend. Tanya Granados seconded the motion. The board unanimously approved.

Meeting adjourned at 7:50 P.M.

Meeting Minutes documented by María Ammerman

Meeting Minutes Approved by Chairperson:

Madeline McCloskey